

March 2007

Dear Participant:

We are master of public administration candidates at The Evergreen State College in Olympia, WA. As part of our coursework we are conducting research related to housing in downtown Olympia through a web-based survey and focus groups. The purpose of our research is to facilitate a citizen vision regarding downtown housing in Olympia.

Please help shape this vision by participating in a focus group.

As an incentive to participating, there will be a drawing for a gift certificate at the end of the meeting. Snacks will be provided as well. At your request, we would be happy to provide you with an advance copy of the result of our research.

We will keep your identity and responses confidential; any risks to you are minimal. We ask all focus group participants to commit in keeping the identity of other participants confidential. The focus group survey is completely voluntary. Any personal identifying information will be omitted from our final analysis.

If you have any questions about this project or your participation in it, you can e-mail us at [retcar15@evergreen.edu](mailto:retcar15@evergreen.edu). If you experience problems as a result of your participation in this project contact Eddy Brown, Academic Dean at The Evergreen State College, (360) 867-6972.

Your participation is very valuable, thank you for your assistance!

Sincerely,

Cary Retlin & Martin McMurry  
MPA Candidates  
The Evergreen State College