

Please use the following timeline as a checklist for the activities you need to complete for your project. We will be giving you time off class, and reducing your homework assignments in the anticipation that you will give this project work an appropriate amount of effort.

- **Weekly Journal Entry:** You should keep a regular record of project related activities in your project journal. Ideally you will jot down notes about your work as you do it. We expect that you will have more than one entry per week. You should include factual information about what you have read and the progress you have made on your project or research paper. Record the time spent on each activity. On a typical week this should total to about eight hours. Please also include personal reflections and insights you make about what you learn as you do your project work.
- **Critique group meetings:** These will take place for at least one hour on Thursday morning of week 6, 8 and 9. Take notes of the comments you receive in your journal.
 - **Week 6:** Introduce your project to the group. Discuss your research resources and share your annotated bibliographies with updates. Discuss the state of your project, what can be shown so far, what are the logistical obstacles and conceptual questions. Ask general questions, give comments and get feedback.
 - **Week 8:** Share research paper drafts. Write comments on each other's drafts. Discuss the state of your project: Are you keeping up with the schedule, or do you need to narrow your focus in order to finish? What aspects do you need to develop in order to prepare for the presentation? Ask general questions, give comments and get feedback.
 - **Week 9:** Presentation preparation and feedback. Bring a timed outline of the presentation. Stand-up and present the outline to your group. Talk about what you will show and the media format you need. Go over the presentation feedback form and talk about strategies for successful presentations. If you are presenting with somebody decide who is responsible for the different components of the presentation and the order in which you will present.
- **Rough draft of research paper is due Thursday of week 8, March 2nd.** We will read them and return them with comments by the next week.
- **Final paper due Monday morning of week 10, March 13th.** Details of the expectations for this paper are in a separate handout.
- **Project and Presentation:** During week 10 you will give your presentation, which should include a discussion of your background research and a demonstration of your project. It should include a multimedia component. We will handout a presentation feedback form ahead of time. You should use this as a guide to help make your presentation successful.
- **Self-Assessment.** Attendance at all project presentations is required. Every student will complete a peer-evaluation form for your presentation. You should write a short self-assessment of your project and presentation and include this with your project journal and all the peer-evaluation forms from other students, in the project section of your portfolio. Your portfolio is due on Thursday of week 10, March 16th