

Incisive Line / Spring 2009

Portfolio Submission Checklist

Portfolios are due at my office (Seminar II E 4106) by 9:30 a.m., Thurs. June 4. Include this checklist with your portfolio and check off each component included in your academic portfolio. If you are missing any assignments, leave the box empty. You may use the back of this sheet to write a sentence or two about why some assignments may not be included in your portfolio.

Order of Portfolio Contents

Top of stack: (1) portfolio submission checklist and (2) self evaluation

Middle: research paper with faculty comments

Bottom of stack: studio assignments

- self evaluation (can be refined draft, not yet on the college template)

- research paper with faculty comments attached
- optional: seminar notes
- * synthesis papers on seminar readings weeks 1,2,3,4,6, and 8
- * final exam

**[I will retain these and return them with your portfolio at your conference]*

prints should be:

- (1) stacked in assigned order (i.e., hand-burnished b&w woodcuts on top, then reduction cuts, etc.)
- (2) newsprint interleaving or glassine should be used only between wet, inky prints. **CUT INTERLEAVING TO THE SAME SIZE AS THE PRINTING PAPER**
- (3) place the entire stack of prints in a single, large sheet of newsprint folded once (like a greeting card). **DO NOT TAPE, FOLD OR OTHERWISE SEAL THE FOLDER**
- (4) write your name on the folder

- black-and-white woodcut, hand-burnished ed. of 5 + BAT
- 3-color reduction woodcut, ed. of 5
- 2 engraving samples, 1 good proof impression of each plate
- line etching, ed. of 5 + BAT
- aquatint etching, ed. of 5 + BAT
- "map" assignment / line and aquatint etching, ed. of 5 + BAT
- independent print edition of 5 + BAT or multiples of 6

A faculty evaluation must be written and may be submitted following your evaluation conference either to my mailbox or program secretaries (both in SEM II A 2117).